

RAJIV GANDHI SUPER SPECIALTY HOSPITAL
(An Autonomous Institute under GNCTD)
TAHIRPUR, DELHI-110093

F. No. RGSSH-I014/1/2025-ACCT-RGSSH/ 288-292

Dated: 19/09/2025

5th FINANCE COMMITTEE
Minutes of Meeting

The 5th Finance Committee meeting was held on **22nd Aug 2025 at 11 AM** in the conference hall, 4th Floor, Delhi Secretariat under the Chairmanship of Sh Bipul Pathak, IAS, ACS (Finance) GNCTD. The meeting was attended by the following members:

Sh Bipul Pathak, IAS	Chairman	ACS (Finance)/ACS (Planning) GNCTD
Dr Tapasya Raghav, IAS	Member (Representative of Secretary (H&FW), GNCTD	Spl. Secretary (Societies) H&FW, GNCTD
Dr. Akhilesh Kumar Verma	Member	Director, RGSSH
Dr Gaurav Singhal	Member	Faculty RGSSH
Dr Mona Bargotya	Member	Faculty RGSSH
Sh Rakesh Bhatia	Member Secretary	Sr Accounts Officer, RGSSH
Sh Naveen Gupta	Special Invitee	Chartered Accountant
Dr Akashdeep Kumar		Medical Officer RGSSH

Dr. Akhilesh Kumar Verma, Director (RGSSH), welcomed the Hon'ble Chairman and other dignitaries present in the Finance Committee (FC) meeting and introduced the other members. Shri Rakesh Bhatia, Sr. Accounts Officer, apprised the Committee about the agendas to be discussed and presented the Action Taken Report on the minutes of the last Finance Committee Meeting held on 09.10.2023.

Action Taken Report on Previous Meetings

The Action Taken Report on the Minutes of Meeting held on 09.10.2023 was presented in detail before the Finance Committee.

The Committee noted the report, and no observations were raised on the compliances made by RGSSH.

AGENDA ITEMS & DECISIONS**Agenda 1: Approval of Budget**

The committee was apprised by the member secretary about the budget and expenditure details during the FY 2023-24, 2024-25 and BE 2025-26 along with RE.

Decision: *The Finance Committee noted the Budget of FY 2023-24, 2024-25 and BE 2025-26. The RE & BE for these years will be presented before the upcoming Governing Council (GC) meeting for ratification.*

Agenda 2: Statutory Audit Report

Observations of Chartered Accountant regarding maintenance of Fixed Assets Register and store inventories in physical mode instead of Next Gen 2.0 e-Hospital module, and pending matter of Delhi Arogya Kosh (DAK), were discussed. It was apprised to the committee that in CFY 2025-26, all inventories/stocks are being maintained through Next Gen e-Hospital module at RGSSH and the utilization certificate of the pending DAK assistance received by the Hospital to be submitted to DAK on priority basis.

Decision: *The Committee noted the report and recommended placing the Statutory Audit Report for FY 2023-24 and 2024-25 before the upcoming GC meeting for ratification.*

Agenda 3: Appointment of Chartered Accountant

The Chairman directed that M/s Gupta Naveen & Associates should not be continued for statutory audit of CFY 2025-26. A new CA firm to be appointed as per ICAI guidelines.

Decision: *Post-facto approval granted for hiring of both CA firms M/s Gupta Naveen & Associates and M/s Anita P. Gupta Associates for FY 2023-24 & 2024-25. For CFY 2025-26, M/s Gupta Naveen & Associates will be discontinued, and process initiated for appointment of new CA firm. Services of M/s Anita P. Gupta Associates will be discontinued after filing of GST/TDS returns for 2nd Quarter of FY 2025-26.*

Agenda 4: Audit Report

It was informed to the committee that replies of CAG Audit Report (2017–2024) covering 12 paras have already been sent to AG (Audit) on 22.05.2025; 03 paras were settled on the spot. Further it was also apprised that the replies of ELFA Audit Report covering 96 paras has also been sent to DCA (Audit) on 24.07.2025.

Some concern were raised by Chairman related to outstanding para of Group-D manpower engaged without Finance Department concurrence. It was informed to the committee that during the 1st GC meeting on 15.10.2013 at Agenda No.5 the full powers were delegated to Director (RGSSH) for engagement of Group-D manpower through outsourcing. Further the file was sent for concurrence in which it was also considered by the AR Department, GNCT of Delhi and commented to take necessary action at the end of RGSSH in view of the MOA and decision taken in 1st GC.

Decision: *The Committee recommended that a concrete proposal be put up to Finance Department, GNCTD for seeking one-time exemption and fixations of number of outsource employees currently working at RGSSH.*

Agenda 5: Fixation of Pay of Retired Doctors

The committee was informed about remuneration given to the retired faculty engaged by the hospital on contract basis as per existing OMs of Finance Dept GNCTD (i.e. Last Basic Pay – Pension + DA as applicable rate)

Decision: *The committee approved that for existing retired faculty, pay to be fixed as per Terms & Conditions of advertisement and appointment letter and for fresh recruitment, Consolidated remuneration to be paid to all teaching faculty including retired govt. employee as per H&FW order dated 14.08.2020 (approved by Hon'ble LG) related to revision of the consolidated remuneration of the teaching faculty engaged on contract basis at RGSSH.*

Agenda 6: Revision of Remuneration of Teaching Faculty

The committee was informed about the proposal of revision of consolidated remuneration of teaching faculty of RGSSH on the basis of AIIMS pay structure. The Spl Secretary (Societies) H&FW, GNCTD informed that the proposal has not been examined by H&FW, GNCTD

Decision: *The Chairman directed to put the file to H&FW Department, GNCTD for examination of revision of remuneration of teaching faculty.*

Agenda 7: Engagement/extension of Contract with M/s ICSIL (Group B & C Manpower)

The Committee was informed that there is no provision of extension in existing ICSIL contract; time to time extensions are being given 07.04.2017 which is an Audit observation of CAG & ELFA both that ICSIL's service charges @10% are higher as compared to GeM's @3.85%. Chairman was of the opinion that services provided by M/S ICSIL are transparent, ethical and agency abides the labour act laws, thereby minimising the chances of litigation. So in best interest of employees and institution M/SICSIL shall be allowed to continue its services at RGSSH in the best interest of patient care.

Decision: *The FC recommended continuing the services of M/s ICSIL for Group B & C manpower. The proposal to be placed before GC for ratification.*

Agenda 8: Hiring of Para Medical and Supporting Staff

The chairperson observed and found it a matter of concern that majority of the posts (around 66%) in the hospital are lying vacant. It was apprised that for filling vacant posts many efforts have been made in the past from time to time for hiring/engagement of the staff but most of these could not be finalised. Bid was also uploaded on GeM for hiring paramedical staff and accordingly file for one time concurrence of Finance department, GNCTD for hiring Group B and C manpower was submitted in March 2023 but due to formation of uniform policy by H&FW GNCTD it was kept pending. The file has been resubmitted vide e-office as per the directions from the society branch, Department of H&FW. Being a Super Speciality Hospital shortage of manpower needs to be addressed on top most priority.

Decision: *Committee recommended hiring Nursing, Paramedical and Ministerial staff (Group B & C manpower) against vacant sanctioned posts from M/s ICSIL on Basic Pay + DA as applicable rate. DA to be revised annually at the time of contract renewal/extension subject to one time concurrence of FD, GNCTD for hiring of number of Group B & C Manpower against sanctioned post. The proposal to be placed before GC for ratification.*

Agenda 9: Miscellaneous Agendas with Permission of Chair**9(1) Write-off of Sundry Creditors & Debtors**

Sh. Naveen Gupta, CA advised to treat Sundry Creditors as Income and Sundry Debtors as Expenditure for clearing the books of accounts. Chairman directed to make a process with the CA and no provisioning to be made for payments more than 3 years old.

Decision: FC recommended publishing details of Sundry Creditors in newspapers, allowing 7 days for claims. If no claim received, no future claims will be entertained. Recommendation to be placed before GC for ratification.

9(2) Usage of Revenue Receipts of Hospital

The Committee was informed that the hospital faces problem for making essential & time bound payments like Electricity, DJB, MTNL, outsourced wages, regular/contract staff salary, in case of delay in release of GIA

Decision: FC recommended usage of Revenue Receipts for essential payments (Electricity, DJB, MTNL, outsourced wages, regular/contract staff salary) in case of delay in release of GIA. The proposal will be placed before GC for approval.

9(3) Procurement/Upgradation of Equipment (USG & Cath Lab)

The committee was informed about the proposal for procurement / upgradation of Equipments. The Spl Secretary (Societies) H&FW, GNCTD informed that the proposal has not been examined by H&FW, GNCTD

Decision: The Chairman directed to put the file to H&FW Department, GNCTD for examination and necessary recommendation.

9(4) Requirement of Funds for Clearing Liabilities (FY 2024-25 & FY 2025-26)

The committee was informed about the pending liabilities of the hospital for FY 2024-25 & 2025-26.

Decision: Fund requirement to be included in RE 2025-26 with justification to Finance Department, GNCTD.

9(5) Usage of Revenue Receipts for AB-PMJAY

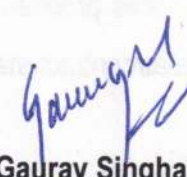
The matter related to requirement of funds for Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (AB-PMJAY) was discussed with the committee members. Spl Secretary H&FW GNCTD informed that they had provided assistance to JSSH for the same and instructed the Nodal Officer of the hospital to meet her regarding the same for further processing.

Decision: Proposal was deferred and Nodal Officer (AB-PMJAY) of RGSSH to take the matter with H&FW Department, GNCTD.

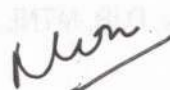
The meeting ended with thanks to the Chair.



(Sh Rakesh Bhatia)
Sr AO, RGSSH
Member Secretary



(Dr Gaurav Singhal)
DMS (Op), RGSSH
Faculty Member



(Dr Mona Bargotya)
DDA, RGSSH
Faculty Member



(Dr Akhilesh Kumar Verma)
Director, RGSSH
Member



(Dr. Tapasya Raghav), IAS
Spl.Secretary (Societies),H&FW,GNCTD
Member
(Representative of Secretary (H&FW))



(Sh Bipul Pathak, IAS)
ACS (Finance)/ACS (Planning), GNCTD
Chairman